# Truck Detective Project Meeting |MINUTES

Meeting date: *01/20/2021* | Meeting location: *Zoom*

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| **Meeting called by** | Ben Ruelas |
| **Type of meeting** | Team Meeting |
| **Note taker** | Hy Dang |

Attendees:
- Ben Ruelas
- Dorian Dhamo
- Greg Adams
- Hy Dang
- Minh Nguyen
- Trang Dao

## AGENDA TOPICS

- Make a documentation for all the program (we will use pydoc)
    - Look into Pydoc
- Work with Greg to finalize the project (is that what he wants for the project). Because as I know, we are writing the program in Jupyter notebook. And it is hard to deliver that to the client. I recommend if we can convert that to API format so that they only need to call the API to use.
    - Need to meet with Greg
- We need a consistent person to keep track of all of our documents (WAR, weekly meeting, deliverables, riogrande,...). Just keep track what we are missing and report.
    - Ben will keep track
- Glossary
    - Rotate each week, add 1-2 things to glossary. First Week: Dorian
- Vision and Scope Document
    - Talk Dr. Wei about separate models and documentation
    - Trang Dao
- Use Cases
    - Minh
- Software Development Plan (Release plan and iteration plans)
    - When we meet with Greg this can be discussed
- Software Requirements Specification (SRS)

- When we meet with Greg this can be discussed
- Test Cases
    - Depends on meeting with Greg
- User's Manual
    - Wait for meeting with Greg
    - Clarify Pydoc and User Manual differences
- (Weekly meetings, Sprint Review Meeting, and WARs)
    - Weekly Team Meetings - Friday Class Time
    - Dr. Wei Meetings - Wed Class Time
    - Greg Meetings - Friday next week